



Welcome to Summer Springboard!

July 12, 2011

Contact Information:

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Administrative Intern

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Please call to inform us of student absences, transportation changes, or if you have questions, comments, concerns, or suggestions.

Thank you in advance for your support and commitment to education.

Together we can make a much greater impact on the lives of students.

Dear Parents/Guardians:

Your child was registered for Independent School District 15's Summer Springboard program toward the end of the 2010-2011 school year. Our first day is rapidly approaching and the purpose of this letter is to answer any questions you may have at this point. Outlined below are policies, procedures, and other important information. ***As a reminder Springboard will be in operation July 18th-August 11th, Monday-Thursday, from 9:00AM-12:00 PM each day.***

Teams:

Based on individual and unique academic needs each student has been placed in a team. There will be 20 student teams participating in Summer Springboard. Students will meet in the cafeteria for the first two days to help get them acclimated to the building. Please let your child know their team number since this is how he/she will find their classmates and teacher on the first day.

Schedule:

Each day students will receive instruction in reading, math and technology.

- Students will be accessing the internet under the supervision and direction of a technology teacher.

Medical concerns:

If your child has any medical concerns we should know about please call the office right away. I will pass on any pertinent information to your child's teachers.

Snack break:

Students in all grade levels will be given a short snack break each day. If your child chooses to participate he/she should bring a snack from home. Water bottles will also be permitted.

Behavioral expectations:

All students and staff are expected to be respectful at all times. In order to establish a safe and learning friendly environment each child plays a key role. If a student chooses to be disrespectful a behavior slip will be sent home to be signed by a parent/guardian. Behavior slips should be sent back to school the following day. Students who do not bring back their signed slip will be calling home to ensure communication is taking place.

Transportation:

When a transportation change is necessary it is important to communicate that change. Please send a note to school or call the office. If you choose to call, try to do so by 11:30 AM to ensure the message gets to your child in time.

Absences:

If your child is going to be absent please call the office. Feel free to leave a message. When a message is not received we will be calling home to ensure the safety of each child.

Drop-off/Pick-up Procedures:

All drop-off and pick-up of students will be done in front of the building. Please stay in your car and follow the parking lot around to the front of the building. If you choose to park instead, we ask that you do not wave your student into the parking lot. Students will not be allowed to enter the street without a parent escort. Though this may cause some inconvenience, please remember it is for the safety of our students.

We are all looking forward to a fun, exciting, and productive four weeks!

Sincerely,

Lillian DeRung
Summer Springboard Administrative Intern

Student Information:

Student Name: _____

Team Number: _____

Method of Daily Transportation:

_____ Ride bus Color: Red Blue Green Orange

Bus stop located at: _____

_____ Parent drop-off/pick-up

